



Celgene is a global biopharmaceutical company leading the way in medical innovation to help patients live longer, better lives. Our purpose as a company is to discover and develop therapies that will change the course of human health. We value our passion for patients, quest for innovation, spirit of independence and love of challenge. With a presence in more than 70 countries - and growing - we look for talented people to grow our business, advance our science and contribute to our unique culture.

With the further rapid growth of the German organisation, Celgene is looking for a sovereign personality as

Working student (m/f) Medical Affairs I&I
as soon as possible, for 15-20 h / week, in Munich

Responsibilities:

Non-Interventional Studies:

- Managing template for documentation
- Preparation of weekly study updates
- Follow-up e.g. contracts, payments

General support:

- Entering contracts in Oracle
- Filing and sending documents
- Creating Vendors
- Support in the creation of travel expenses
- Optimize the storage system of the filed contracts
- Requesting and reservation of hotels and restaurants for meetings

Skills:

- Enrolled student in the natural sciences, business administration or similar
- Interest in the German pharmaceutical market
- Interest and understanding of advertising
- Fluency in German and English
- Good to excellent Excel and PowerPoint skills
- Team player
- Precise way of working
- Strong identification with the values of Celgene

We look forward to your application. Please apply online via our website: www.celgene.de
If you have any questions, please contact us:

Celgene GmbH
Sabrina Löffler
Human Resources Representative
Joseph-Wild-Str. 20
81829 München

Email: recruiting@celgene.de